



City of Ames Parks Maintenance Specialist

SALARY	\$27.87 - \$34.39 Hourly \$57,969.60 - \$71,531.20 Annually	LOCATION	50010, IA
JOB TYPE	Full-Time	JOB NUMBER	23-6114-01
DEPARTMENT	Parks and Recreation	DIVISION	Parks
OPENING DATE	03/13/2024	CLOSING DATE	4/1/2024 12:00 PM Central
FLSA	Non-Exempt	BARGAINING UNIT	IUOE-BC
RESIDENCY REQUIREMENT?	Yes		

Centrally located in the heart of Iowa, Ames is a vibrant, progressive community with more than 66,000 residents providing an excellent quality of life. Home to Iowa State University, Ames offers year-round recreation opportunities, diverse cultural offerings, a stable economy, safe neighborhoods, and a high-achieving school district.

General Information

The City of Ames is conducting a recruitment to establish a Civil Service eligibility list for this classification. The list will be valid for up to one year from the date of certification by the Ames Civil Service Commission and may be used to fill one or more vacancies in this classification. In addition, City of Ames Civil Service employees who have previously held Civil Service status in this classification and are interested in voluntarily demoting or laterally transferring into the current vacancy must submit their application by the deadline.

Under general supervision, performs work of routine and specialized difficulty in manual labor involving unskilled, semi-skilled, and skilled tasks; performs related work as required.

Benefits

Our comprehensive benefits package can be viewed at: [City of Ames Benefits](#)

In order to be considered for this position, all applicants must submit their online application by the deadline listed on this posting. Your application includes complete responses to the supplemental questions. Please keep in mind that submission of a resume in lieu of work history on your application or answering the supplemental questions is not sufficient.

Examples of Essential Job Functions

Examples of Essential Job Functions: Performs design, installation, and maintenance on various Parks and Recreation equipment; installs pieces of playground equipment; maintains structures and related equipment including tables, water fountains, and benches; performs technical landscape design and installation; provides schematics for park signs, renovations, and the design and construction of retaining walls; constructs shelters and restrooms; performs carpentry, design, and construction work; acts as lead worker on day to day operations; operates end loaders; performs mechanical (e.g. refrigeration, circulation pumps and motors) and electrical maintenance (preventative and repairs) at the aquatic facilities, splash pads, ice rink, and other parks and recreation facilities; monitors sophisticated ice rink and aquatic equipment to ensure proper functioning and keeps up to date maintenance records; performs concrete and masonry work; point of contact for contractors and outside vendors in areas related to assigned duties; responds to monitoring system alerts after hours as needed.

Each employee is expected to continually strive to bring shared values to life through our Excellence Through People organizational culture. ETP values include: committing to continuous improvement; inspiring creativity and innovation; being customer driven; making data-driven decisions; committing to diversity, equity and inclusion; championing employee involvement; striving for excellence; having fiscal stewardship; acting with honesty and integrity; exhibiting leadership; choosing a positive attitude; respecting one another; promoting safety and wellness; and cultivating teamwork. For leaders, this includes creating a work culture that brings these values to life. For all employees, this includes maintaining a Total City Perspective. The purpose of ETP is to deliver exceptional services to the public at the best price, and for employees to experience an enjoyable and stimulating work environment.

Other Job Functions: Snow removal; maintains ball diamonds and tennis courts; trims and prunes trees; mows grass; rakes leaves; installs electronic equipment; repairs equipment; installs and repairs modified equipment; applies pesticides to park and right of way areas.

Qualifications

Education and Experience: Completion of high school, HiSet, or G.E.D.; and three years of experience in maintenance work and repair of equipment and machinery (e.g. may include refrigeration, circulation pumps and motors) including the use of tools and equipment used in maintenance, repair, or construction work. One year of experience must be in the parks and recreation or closely related field.

Licenses and Certifications: Must possess a valid driver's license. Within six months of appointment must obtain and maintain an Iowa Pesticide Applicators License and Certified Pool Operator certification and a type A Commercial Driver's License.

Knowledge, Skills, and Abilities: Good knowledge of the types and uses of common tools (powered and manual), the materials, and standard equipment used in general maintenance, construction, and repair work; good knowledge of the precautions necessary to work safely with and around mechanized construction and maintenance equipment.

Skill in the use of power and manual tools; skill in maintenance, construction, and repair work.

Working ability to lead a small crew of manual laborers; working ability to perform manual tasks involving physical strength and endurance under variable weather conditions; ability to understand and carry out specific verbal and written instructions; ability to read schematic design such as blueprints and landscape designs; knowledge in electrical and plumbing.

Supplemental Information

Required Physical Activities: Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, and repetitive motions.

Physical Characteristics of Work: Medium work requiring exertion of up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Vision Requirements: The minimum standard for use with those whose work deals with machines such as lathes, drill presses, power saws, or mills where the seeing job is at or within arm's reach. Examples include skilled trades people and those who do work of a non-repetitive nature such as carpenters, technicians, service people, plumbers, painters, mechanics, etc.

Environmental Conditions: The work is performed inside or outside and includes being exposed to cold, heat, noise, vibration, electrical or mechanical hazards, atmospheric conditions that affect the respiratory system, and oils.

Machines, Tools, Equipment, Electronic Equipment, Devices, and Software Essential to the Job: Trucks, tractors, pumps, saws, wrenches, hammer and nails, tape measure, extension cords, arc welder, acetylene torch, screw driver, pliers, safety goggles, oil, impact gun, pickup, forklift, sockets, allen wrenches, drill bits, razor knife, circular saw, end loaders, temperature probe, voltmeter, ampmeter, torque wrench, drafting table, t-square, drawing equipment, hand router, landscape grading equipment, snow blades, metal bandsaw.

Other Machines, Tools, Equipment, Electronic Equipment, Devices, and Software Used on the Job: Sewer cleaning equipment, mowers, air compressors, broom, shovel, drill press, concrete saws, grinders, wheel barrow, pick-axe, ladders, generators, chains, hoses, vice, hack-saw, dust filter, fire extinguisher, Personal Protective Equipment (PPE), jackhammer, paint brush, winch, grass sweeper, degreaser, chain saws, tampers, sod peelers, concrete trowels, spray applicators, weed trimmer (gas powered), bolt cutter, s-hood spreader, snow blower, roto tiller, concrete screed, trencher, fertilizer spreader, sand blaster, paint sprayer, leaf blower, power washer, tap and die set.

Residency Requirement: Blue Collar (IUOE): The required residence area is the area bordered by the Boone and Story County lines on the north and south, State Highway 65 on the east; and on the west, County Road R27 north of Boone, and the Des Moines River south of Highway 30 to the Boone County line. Communities intersected by the borderlines, and Zearing, shall be considered within the area. The permitted residency area is that area inside the borderlines. The area adjacent to but outside the borderlines is not included. After completing his/her probationary period, a new employee shall, within three (3) months, reside within the residency area. The department head may allow an employee up to an additional three (3) months if the employee provides documentation of financial commitment to move within the residence area. (Taken from the 19-22 contract language).

FMCSA Drug and Alcohol Clearinghouse:

The City of Ames participates in the United States Department of Transportation Federal motor Carrier Safety Administration (FMCSA) Drug and Alcohol Clearinghouse, which provides information on drug and alcohol-related violations for commercial drivers license (CDL) drivers. Candidates selected for employment for positions with a requirement to possess a CDL will be subject to a query within the FMCSA Drug and Alcohol Clearinghouse as part of the pre-employment background check process. For additional information please contact Human Resources at 515-239-5199 .

Selection Process:

The selection process consists of an evaluation of education and experience; phone interviews, on-site interview, which will include a manager meeting and meet and greet with staff. All candidates will be notified by email of their application status. **The city may forego phone interviews dependent on the number of qualified applicants.** Preference may be given

to applicants possessing qualifications above the minimum.

Veteran's Preference Points

The City of Ames provides Veteran's Preference Points for Civil Service positions. A copy of your DD214 and, if applicable, proof of disability, must be attached with your application (or faxed to 515-239-5297) prior to the close date of the posting in order to receive Veteran's Preference Points.

E-Verify Process:

The City of Ames participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered a position with the City of Ames must complete Section 1 of Form I-9 along with the required proof of their right to work in the United States and proof of their identity on their first day of employment. Please be prepared to provide required documents on your first day of employment. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 515-239-5199 or go to the US Citizenship and Immigration Services web page at: <http://www.uscis.gov>.

NOTE: Applicants with disabilities may submit requests for ADA testing or interview accommodations to the Human Resources Department prior to the test or interview.

The City of Ames is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, creed, age, religion, sex, sexual orientation, gender identity, genetic information, ancestry, national origin, marital status, disability, or protected veteran status and will not be discriminated against. Inquiries can be directed to the Human Resources Department at 515-239-5199.

Agency

City of Ames

Address

515 Clark Ave

Ames, Iowa, 50010

Phone

515-239-5199

Website

<http://www.cityofames.org/jobs>

Parks Maintenance Specialist Supplemental Questionnaire

***QUESTION 1**

Briefly describe any education or experience you have as it relates to operating, troubleshooting, and repairing pumps, motors and controls.

***QUESTION 2**

Please describe any experience you have related to Ice Arena, Aquatic Center or other facility maintenance.

***QUESTION 3**

Please describe any experience you have leading a team.

***QUESTION 4**

Please explain any experience you have in Parks and Recreation or a potentially related field.

* Required Question