



CITY OF URBAN DALE
invites applications for the position of:
**Athletic Field Seasonal
Maintenance**

SALARY: \$13.05 - \$16.00 Hourly

OPENING DATE: 01/18/21

CLOSING DATE: 02/07/21 11:59 PM

SUMMARY DESCRIPTION:

Individuals interested in this position will complete daily tasks to prepare the softball fields at Walker Johnston Regional Park for complex rentals. Duties will include dragging, chalking, setting bases, mowing, trimming, garbage and debris cleanup, repairs on structures at the complex, and other duties as assigned. A typical work day is 7:30 AM - 4:00 PM, Monday-Friday. Normal hours worked could be affected by inclement weather and possible weekend hours could be expected. Primary work location is 9000 Douglas Avenue, Urbandale but responsibilities could include the entire park system and City facilities, as needed. Anticipated season is May through end of September.

ROUTINE JOB DUTIES/RESPONSIBILITIES:

- Daily softball ball field preparation to include dragging, hand raking, chalking, and setting bases
- Mowing of outfields, trimming, edging of fence lines and grass/dirt transition areas
- Conducts frequent inspections of the fences, play areas and the entire complex looking for possible safety hazards
- Performs visual inspections daily of motorized equipment, checking oil levels, fueling, and alerting the Parks Maintenance Supervisor to any possible operation issues with equipment
- Removal of trash from the complex and light janitorial duties as required
- Assists with other park maintenance operations, as needed.
- Maintains the parks maintenance facility in a neat, orderly, and safe manner
- Ability to lift 75 lbs, bend over and kneel frequently
- Knowledge of the types and uses of common hand tools, materials, and equipment necessary to perform the basic functions of softball field maintenance
- Must wear Personal Protective Equipment appropriate for operation of powered equipment, safety glasses, ear protection, face shields, cover exposed skin, etc.
- Assures that all work performed relating to the daily operation of Walker Johnston Softball Complex meets the City's standards for customer service, quality, and efficiency
- Performs other duties and responsibilities as assigned

TYPICAL QUALIFICATIONS:

- Must be at least 18 years old.
- Requires high school diploma or equivalent.
- Valid Driver's License also required.

SUPPLEMENTAL INFORMATION:

Applicants selected will be invited to participate in the interview process. No exceptions or extensions will be granted to the interview process. Post-offer/pre-employment background / motor vehicle report check and drug test are required.

The City of Urbandale is an Equal Opportunity Employer. Persons with disabilities must submit requests for ADA accommodations to the Human Resources Department, in writing, prior to the application deadline.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.urbandale.org>

3600 86th St.
Urbandale, IA 50322
515-331-6786

Position #21-Field Maint-02
ATHLETIC FIELD SEASONAL MAINTENANCE
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