

**Operations Coordinator RecPlex**  
**Salary/Pay Rate \$61,442 - \$94,620**

This position is being hired for the brand new, MidAmerican Energy Company RecPlex, which is planned to open January 2021 in West Des Moines, IA. Under the general direction of the General Manager, provides supervision of all RecPlex day-to-day operations including ice sheet installation, maintenance and changeovers; contract management including HVAC, ice plant, IT & custodial; overall facility, outdoor fields and grounds maintenance; life safety and personal protective equipment; and tenant management.

Bachelor's Degree in Parks and Recreation Administration, Leisure Services, Recreation, Sports Facility Management, or related area; experience operating recreational/athletic facilities, including 3 years of managing full-time staff; **must have experience maintaining ice rinks and related equipment**; Valid Iowa Drivers' license within 60 days of employment or evidence of equivalent mobility; First Aid, CPR, AED certification, within 60 days of employment; Certified Ice Technician (CIT) within 18 months of employment.

For more information on the MidAmerican Energy Company RecPlex, go to <http://www.midamericanrecplex.com/>

For complete details, see job description and announcement at [www.wdm.iowa.gov](http://www.wdm.iowa.gov).

If interested, a City of West Des Moines application must be submitted online **by August 27, 2020**

City of West Des Moines  
Human Resources  
515-222-3616  
[www.wdm.iowa.gov](http://www.wdm.iowa.gov)

Post-offer pre-employment physical and drug test required.

*The City of West Des Moines is an Equal Opportunity Employer.*