



**CITY OF URBAN DALE**  
invites applications for the position of:  
**Kids Kamp Counselors**

---

**SALARY:** \$9.00 - \$10.75 Hourly

**OPENING DATE:** 01/10/19

**CLOSING DATE:** 04/05/19 11:59 PM

**SUMMARY DESCRIPTION:**

Assist the supervisor of the summer youth recreation program in leading the various activities and events of the program. **35-40 hours/week from June-August.**

**ROUTINE JOB DUTIES/RESPONSIBILITIES:**

- Conducts activities, games, crafts, field trips, etc. for children 6-11 years old.
- Report at the program site at least 15 minutes before program begins.
- Encourages children to participate in group activities.
- Dress properly. (Staff shirt must be worn. No cut off jeans. No swim suits unless at the pool.)
- Make requests and give direction to children in a courteous manner
- Know and enforce the rules of the program.
- Refer detailed inquiries and questions to the Supervisor.
- Clean up after each daily program.
- No smoking.
- Assist with keeping daily attendance.
- Attend staff meetings as required.
- Performs related work as required.

**TYPICAL QUALIFICATIONS:**

Must be able to communicate with children, program participants, parents, the public, program assistants and supervisory staff. Desire to work with and help children. Have some knowledge of leisure services, be self-motivated, punctual and responsible. References may be requested.

**SUPPLEMENTAL INFORMATION:**

Post offer drug screen required. Note: Persons with disabilities must submit requests for ADA accommodations to the Human Resources Department, in writing, prior to the application deadline.

---

APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.urbandale.org>  
[kkanne@urbandale.org](mailto:kkanne@urbandale.org)

Position #19-Kids Kamp Coun-01  
KIDS KAMP COUNSELORS  
KK