



Summer Recreation Internship: Aquatics and Youth Programs

Department: Recreation Center
Supervisor: Aquatics Supervisor and Youth Program Supervisor
Pay: \$10.50 / per hour
Last Revised: September 2017

Overview

This internship position will provide a variety of Aquatic and Youth Program experience. This position will be asked to work a variety of hours including days, nights and some weekends. Duties include but are not limited to administrative work, meeting attendance, direct youth supervision, assisting with coordination of swim lessons, planning and execution of an event, assisting with other events, scheduling, planning and assisting with team in-services for lifeguards and swim instructors. Experience will be gained in Aquatics and Youth Programming administration, programming for school age kids, employee and facility management, and special events.

Essential Functions and Duties

- Respond to questions and concerns of guests to resolve problems within the guidelines of the North Liberty Recreation Center
- Direct youth supervision
- Patron discipline
- Computer operations
- Programming and ability to work with a diverse and growing population
- Assist in training and development of lifeguard and swim instructor staff at regular in-service trainings
- Demonstrate professionalism by acting as a role model and supporting the decision of fellow staff and administration
- Keep effective lines of communication open between you, and your supervisor.

Qualifications

- Internship requirement through an accredited university
- General working knowledge of computers and computer programs such as word, excel and publisher
- Current certification as a Lifeguard, CPR/AED & First-Aid Certification (*train on-site if you do not have certification already*)

Physical, Mental and Environmental Requirements

- Position requires light to medium work, exerting up to 20 to 50 pounds of force occasionally and up to 10 pounds of force constantly
- Some climbing, pulling, kneeling, stooping, crouching, feeling, standing, reaching, hearing, pushing, walking, balancing, lifting, grasping, talking, and repetitive motion is also required on a regular basis
- Visual perception range includes working at distances close to eyes
- Must be able to follow written and oral instructions while using several concrete variables
- Position requires exposure to both inside and outside conditions and noise

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Application Deadline: April 1, 2019

Individuals interested in applying for the position should send a cover letter and resume to

North Liberty Recreation Center

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