

City of Davenport AmeriCorps Recreation/Outreach Community Events Member

The Recreation Outreach AmeriCorps Member will serve alongside the Community Relations Supervisor to provide additional resources to the community through event planning, program development and evaluation, and outreach to local populations, including: youth, adults and special populations.

At least 900 hours

52 weeks of service (Avg. of 18-20 hrs per week)

Living Stipend: \$6,678.00

Education Award: \$3047.50

SERVICE RESPONSIBILITIES:

- Design and implement outreach efforts for the Davenport Parks and Recreation department, including the development of the bi-annual parks activity guide.
- Educate the community on the following areas of activities that are provided and how to gain access to the following types of programming:
 - Adult Programming
 - Camps & School Out Days
 - Nature & Garden
 - Performing Arts
 - Special Populations/Adaptive & Inclusive
 - Sports & Wellness
 - Adult Sports
 - Aquatics
 - Golf
 - Skating
 - Wellness
 - Youth Sports
- Provide drug-free, educational, nurturing and safe supervised environments for youth.
- Maintain and uphold confidentiality practices and policies.
- Immediately report harmful youth behavior to appropriate parks department and program officials.
- Attend all trainings.
- The program may require the member to engage in other allowable activities that are not specifically outlined in the position description, but that support the AmeriCorps program design and which help the program meet its goals. In no circumstance will members be asked to perform prohibited activities outlined in the Member Service Agreement.

Complete the following:

- Iowa Child Abuse Mandatory Reporter
- CPR/First Aid
- Attend professional development, as scheduled

QUALIFICATIONS:

- Post-secondary education and training in the field of education, recreation, human service, child development, psychology, social work or related field
- Experience working with children and youth in a school setting
- Understanding of best practices in child development, behavior management, developmentally appropriate activities, child safety, etc.
- Be at least 18 years old, and a US citizen, national, or legal permanent resident alien
- Demonstrate good communication skills, both written and oral
- Give and accept feedback well
- Be a positive role model for students
- Be adept at multi-tasking and staying on task
- Exhibit initiative, dedication and good judgment
- Be committed to professionalism and learning
- Follow instructions and be dependable
- Work well as a team
- Demonstrate patience, flexibility, and positive stress management skills
- Work well with diverse youth and adult populations
- React quickly and with sound judgment in emergency situations

**Please contact Riley Vaughan, AmeriCorps Program Manager,
riley.vaughan@ci.davenport.ia.us or 563-949-2863**